

Scheme Advisory Board

MEETING HELD ON 13th DECEMBER 2021

ITEM 8 PAPER D

BOARD MEMBERSHIP

Changes the Board's Terms of reference

1. Further to Paper B the Board are asked to agree a change to the membership section of the Terms of Reference (ToR) to add the chair of the Compliance and Reporting committee as a non-voting member of the Board.
2. Following a request from the Department for Education (DfE) the Board are asked to agree to the amendment of the nominating body for an academy schools representative from the Academy Finance Directors (which no longer exists) to the Academies Finance and Assurance Steering Group. A copy of the letter requesting this change is attached as ANNEX A.

Recommendation – that the Board agrees to the amendments to the ToR as set out above

Inclusion of Academy representation within the Board structure

1. The membership of the Board as set out in the ToR provides for one employer representative for the education sector. This seat is currently filled by a representative of Higher and Further Education (HE/FE) employers.
2. DfE have requested that the Board include representation from the academy schools sector. Academy schools make up a majority of employers within the scheme although they represent a minority (if significant number) of the membership.
3. The term of the current education representative is not set to end until 2025 therefore including an academy representative before that date would mean adding to the number of employers leaving a mismatch on the Board that would require an additional scheme member representative.
4. It is therefore proposed that education seats would be added to each of the Board's committees which would be offered to academy representatives. This would afford the sector significant input to the Board's workplan until such time as the education seat on the Board becomes vacant.

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5. At that time the positions could be reversed with an academy representative taking the Board seat and HE/FE taking seats on the committees.

Recommendation – that the Board agrees to the proposal to include the academy sector in the Board structure through the addition of committee seats, and the rotation of the Board education seat between the academy and HE/FE sectors.